



We know you value Christian education, and Western Christian is committed to providing a solid foundation in Christian education to all who desire it.

The cost of education can be a hardship for some, and Western Christian has a **TUITION ASSISTANCE PROGRAM TO ASSIST YOU**. In order to clarify the tuition assistance process and the amount awarded, we have developed some key steps to help you with the process:

1. All tuition assistance awards are issued annually and applicants must reapply each year. This applies to TK-12 students who attend full-time, 5 full days (TK in Claremont Elementary Program only).
2. Applications must be submitted by April 15th for returning students, or within two weeks of enrollment for new students. Tuition assistance funds are limited; therefore, early application is recommended.
3. The instructions for completing the FACTS Grant and Aid assessment online are provided to the applicant at: **www.westernchristian.org/tuitionassistance** — Note that there is a \$35 fee payable to FACTS to apply.



- a. The applicant follows the online instructions. For assistance, a FACTS Customer Care Representative is available at 1-866-441-4637.
- b. It is extremely important to provide **all the information and documents requested** to avoid any unnecessary delays in processing your application. Information requested online will include a **statement** explaining your financial need circumstances.
- c. Facts requires 2 weeks to process each application and submit their report to Western Christian. Facts will send an email to the applicant when their assessment is completed.

4. FACTS provides WCS with a financial assistance assessment report based on the family's application. Upon receipt of FACTS' recommendation, WCS' Tuition Assistance Committee will review and determine the financial assistance amount to be awarded. This review can take up to 1 week.



5. We will notify you once the award decision is finalized. The schools' budget for tuition assistance and the number of applicants does impact the amount awarded. An award letter will be emailed to you. Upon receipt of said letter, you will need to read, review, sign in acknowledgment of awarded amount (or reject acceptance), and then email the accepted letter to Jacqui Doolittle (TK-12) at jdoolittle@westernchristian.org. The balance of the tuition (full tuition less the tuition assistance) may be paid in one full payment or in monthly payments through Blackbaud Tuition Management.



6. Keep in mind, in order to maintain WCS' tuition assistance program (along with other programs), your help in **VOLUNTEERING** on campus is crucial. Please contact Kathy Scheenstra for volunteer opportunities: (909) 291-4717 or kscheenstra@westernchristian.org. We would love to have you involved.

It is a great way to connect with the community.