



Western Christian High School Athletic Booster Committee

REQUEST FOR FUNDS

The Request for Funds process: 1) Fill out Request for Funds form 2) Submit it to the booster board 3) The board will meet at their next schedule meeting to discuss the request. They can approve it, deny the request in its entirety or approve a portion of the request. They may also request more information before making a decision. **Further Instructions:** Place Request for Funds and any estimates and receipts in booster box and email Kathy Scheenstra at antiqfam@verizon.net to inform her that you have submitted a Request for Funds.

Date:	Team:	Coach:
Team Season : <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring		
Number of Athletes Participating:		

Item Requested:	Attach Photos, catalog description, invoices, etc.
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Total Cost of Item(s) Requested:	
Amount Requested:	
How much of your Restricted Account did you budget for this request:	
Is Request more than 50%: <input type="checkbox"/> No <input type="checkbox"/> Yes	

If Request is more than 50% of total purchase price, please explain:
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Booster Committee Use	
Date Presented:	Amount Approved: \$
Board Comments/Conditions:	
<input type="checkbox"/> Majority Vote	<input type="checkbox"/> 2/3 or Greater <input type="checkbox"/> Not Approved